

OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME

17 July				
Topic	Purpose	Type	Cabinet Member	Decision Maker
NWNSHAZ End of Project Report	To review the project post-completion possible site visit	Review	Cllr J Toyne	Scrutiny
Ambulance Response Times Data Monitoring	To monitor ambulance response times data across the district	TBC		Scrutiny
2023/24 Budget Out-Turn report		<i>Quarterly</i>	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan 2023-24 and Action Plan 2024-25 – to end of Quarter 4 – 31st March 2024		Quarterly	Cllr T Adams	
Peer Review Action Plan	Progress Report	Update	Cllr T Adams	Cabinet

18 September Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Crime & Disorder Update	To invite the PCC following the election on their plans in North Norfolk	Annual		Scrutiny
Homelessness Task and Finish Group	To report back when its work is complete	TFG	Cllr W Fredericks	Scrutiny
Planning Service Improvement Plan	Progress /Completion of the Planning Service Improvement Plan – along with yearend data for 2023/24 (e.g. during ‘Quarter 2’)	Update	Cllr A Brown	Scrutiny
Budget Monitoring/Corporate Plan reporting/Performance Management/ risk Management	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet

16 October Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Beach Huts & Chalets Monitoring	- How to best market and promote the beach huts	<i>October</i>	Cllr L Shires	Scrutiny

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	<ul style="list-style-type: none"> - The possibility of conversion from weekly to five-year leases - The split of costs between weekly and five-year huts - The question of not having Council huts and instead having them as private leases - The green levy and how far that might be extended - The relationship with private tenants including the removal of huts from the beach - The Sustainability of the beach huts physically and financially, and - The effect on the carbon footprint of people coming to use the beach huts 			
Review of Housing Allocations Policy	Following public consultation	Policy review	Cllr W Fredericks	Cabinet

16 November Public Issue				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Water Issues	(A) the Chairman of the Norfolk Strategic Flooding Alliance be invited to a future meeting on how the Council is working with the alliance on flooding issues, (B) Anglian Water and Water Resources East be invited to the same meeting on the strategic water issues that affect North Norfolk to include the Anglian Water Strategic Investment Plan		Cllr A Varley	Scrutiny

11 December Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Budget Monitoring/Corporate Plan	To consider what issues the council will face over	<i>Quarterly</i>	Cllr L Shires	Cabinet

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Reporting/Performance Management/Risk Management	the next 3 to 6 months			
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11 December Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Budget Savings 2025/26		<i>Annual</i>	Cllr L Shires	Cabinet

15 January Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker

12 February Public Issue				
Topic	Purpose	Type	Cabinet Member	Decision Maker

12 March Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Budget Monitoring/Corporate Plan reporting/Performance Management/Risk Management	To consider what issues the council will face over the next 3 to 6 months	<i>Quarterly</i>	Cllr L Shires	Cabinet

9 April Pre-Scrutiny				
Topic	Purpose	Type	Cabinet Member	Decision Maker

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	Potential Items			
Topic	Purpose	When	Cabinet Member	Decision Maker
Performance Management Software/Benchmarking/Contextual Performance Measures	To review contextual performance and consider how this may impact corporate priorities	Quarterly/ 6 monthly	Cllr T Adams	Scrutiny
Waste Update	Progress made in planning, implementing, and embedding the round reorganisation on a regular basis	Review	Cllr C Ringer	Scrutiny
Waste Update	Only when performance has dropped to a level that is of significant concern or that progress on the gap analysis items is not adequate	When triggered	Cllr C Ringer	Scrutiny
MTFS	Further work be undertaken by the committee on what the Council's Medium Term Financial Strategy could look like in the future		Cllr L Shires	Scrutiny
Car Park Income	Committee Chairman and Vice Chairman to meet with the Portfolio Holder for Finance, Estates and Property Services and appropriate officers to consider the information that should be in a future report to the Committee on the Council's Car Parks		Cllr L Shires	Scrutiny
Council's Workforce Development Strategy	How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget		Cllr T Adams	Scrutiny
Local Postal Services	Report from Councillor Hankins			Scrutiny
Public Convenience Strategy Follow-up	To review progress made with	Update	Cllr L Shires	Scrutiny